



“Challenging the Body, Engaging the Spirit”

Executive Director

About Peak 7

Peak 7 Adventures is a faith-based non-profit that is committed to providing first-rate outdoor adventure experiences to youth regardless of race, gender, religion, ethnicity, or socio-economic status. We believe every young person should have the opportunity to experience life-changing adventures that engage them spiritually, physically, mentally and emotionally to help them realize greater potential. Since our beginnings in 2006, we have served over 30,000 youth! We have grown from a small home office in Spokane, Washington to a multi-state organization with operations across Washington, Oregon, Idaho, and Montana. Our innovative programs now include rafting, climbing, paddleboarding, wilderness certification, and a 50+ day intensive outdoor program to name a few.

Working at Peak 7 is more than just a job; we are a team of people who are courageous, inventive, and passionate about doing meaningful work every day with the highest standards. Curious about our impact? Check out any of our [videos](#) or social media.

“On this trip I was able to experience God’s creation and grow closer to Him, along with getting to know awesome Peak 7 guides who encouraged me the entire time! This was truly a trip to remember. Thank you!” – Sandrene, Ascent Adventurer

Role Summary

As the Executive Director, you get to inspire hope and reveal the Creator every day! You will bring your passionate, dynamic and caring personality to lead, empower and motivate a diverse community of volunteers, staff, youth, and donors. In the leadership role, you will collaborate with the Board of Trustees in developing a vision and strategic plan that enables Peak 7 Adventures to ensure its mission is fulfilled through program expansion and operational excellence. By growing and maintaining our donor base and fundraising, you will ensure our programs will continue to serve more and more youth. Join our youth and volunteers on an amazing outdoor adventure to truly feel what Peak 7 Adventures gives to our community, get

excited to plan and host incredibly memorable fundraisers and do all of this with the highest level of integrity and humility!

We invite and look forward to learning how your background and experiences can benefit Peak 7 Adventures and the very diverse group of youth we are building bonds with each year. If you are ready and willing to work with and lead teams of positive, high-energy people, this just might be the right fit for you!

4 Mountains (Key Outcomes) You'll Climb In The First Year

- Develop deep knowledge of our core programs, finances, operations, business plans, and team
- Develop an impactful 1 year and 3-year strategic plan that enables program growth and a sustainable financial future
- Increase our brand awareness and enhance the fundraising infrastructure in the Pacific Northwest to drive increases to our donor base and programs
- Develop new key relationships with corporations, churches, partnering organizations and donors

Key Duties and Responsibilities

Leadership

- Continuously focus and align Peak 7 Adventures to accomplish its mission with the highest quality and integrity
- Develop, maintain, and support a strong Board of Trustees; serve as ex-officio of each committee, seek and build board involvement with strategic direction on all aspects of Peak 7 Adventures' activities
- Identify, assess, and inform the Board of Trustees of internal and external issues that affect Peak 7 Adventures

Fundraising

- Develop strategy and optimize infrastructure to ensure ongoing excellence in growing and maintaining donor base and fundraising.
- Expand revenue generating and fundraising activities to support existing program operations.

Community Relations/Advocacy

- Develop and maintain the Peak 7 Adventures' first-rate brand
- Spread the Peak 7 mission and vision to grow the size and diversity of the Peak 7 community
- Deepen and refine all aspects of marketing and communications—from web presence to external relations with the goal of maintaining a strong Peak 7 Adventures' brand

- Serve as Peak 7 Adventure's primary spokesperson to the organization's partners, donors, the media and the general public
- Use external presence and relationships to garner new opportunities
- Establish, utilize and maintain relationships with key organizations to strategically enhance Peak 7's mission

Financial Planning and Management

- Work with team members and the Board (Finance Committee) to prepare, manage and maintain accountability of a comprehensive budget
- Provide the Board with comprehensive, regular reports on the revenues and expenditures of Peak 7 Adventures which accurately reflect the financial condition of the organization

Operations and Program Planning and Management

- Develop an operational plan which incorporates goals and objectives that work towards the strategic direction of the organization
- Ensure ongoing excellence in programming, rigorous program evaluation, and consistent quality of finance and administration, fundraising, communications, and systems; recommend timelines and resources needed to achieve the strategic goals
- Increase the volunteer and staff base to further expand the number and types of programs available to youth
- Lead, empower, develop, coach and retain direct reports

Qualifications (What makes you the right fit for the role?)

- A deep and personal relationship with Jesus Christ that is reflected in every aspect of life
- Knowledgeable and enthusiastic about youth development and the outdoor industry
- 5+ years in a senior leadership role (non-profit leadership experience a plus)
- Demonstrated consistent record of success in fundraising and cultivating a donor base and/or generating new revenue
- Strong marketing, public relations, and fundraising or sales experience with the ability to engage a wide range of stakeholders and cultures
- Proven experience setting and achieving strategic objectives within an organization
- Solid, hands-on, budget management skills, including budget preparation, analysis, decision-making and reporting
- Thorough knowledge of the finance and accounting functions within a small to mid-size organization/company including financial statements
- Persuasive and passionate communicator with excellent interpersonal skills
- Strong public speaking ability
- Skilled at developing and managing collaborative relationships with diverse groups of individuals, teams, and external entities.
- Strong organizational abilities including planning, delegating, program development and task facilitation
- Past success working with a Board of Directors and/or Executive Leadership

- Volunteer background and board member experience a plus
- Undergraduate degree (advanced degree a plus)
- Willingness to travel

Benefits

- Paid Vacation/Sick Time
- Amazing outdoor adventures
- Flexible work schedule
- Matching IRA plan
- Pro Deal Benefits and Free Gear
- Advanced Training & Certifications
- Plus...
 - A tremendous positive impact on others' lives through wilderness programming
 - An amazing community of staff, volunteers, and donors
 - See God's work in every adventure

To apply: Please send your resume and cover letter to info@peak7.org and a hiring committee member will reach out to you shortly!